

Example EEE499 assessment form

The following is an example of the assessment form used by the assessors to score individual students taking the course EEE 499. The scores are averaged between three assessors and then converted to a grade using the standard 70% = CC scale.

Note that the supervisor contributes 50% to the overall score so please visit your supervisor regularly and take her advice seriously.

Please read the "Presentations" section of the course web site for details of the requirements of the course:
<http://eee499.gantep.edu.tr/reports.php>

A - MID-TERM PRESENTATION <i>Take section C as your guide. Please tell the student where he/she is under-performing!</i>	[5 marks]	score on a scale from 0 to 5	
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B - WRITTEN REPORT <i>(assessors should read, score and sign the report <u>before the final presentation</u>)</i>	[30 marks]		
[Quality] Is the report well written with figures and tables of a suitable standard?		score on a scale from 0 to 10	
[Content] Does the report contain all the required components: a title, content, list of figures/tables/symbols, introduction, analysis, results, cost, conclusion, references and appendices (including the project schedule)?		score on a scale from 0 to 10	
[Target] Does the report present a study that follows closely the given title of the project, and in your opinion satisfies the requirements of a graduation project?		score on a scale from 0 to 10	

C - FINAL PRESENTATION	[30 marks]		
[Well prepared and delivered] Was the presentation well prepared (outline of the subject and goals, basic concepts and methods, effective use of the time)? How did you find the explanation capability of student? And did the presentation (not) rely on memorization or reading from a script?		score on a scale from 0 to 10	
[Questions] How well did the student understand and answer the questions?		score on a scale from 0 to 10	
[Overall success] How do you rate the overall success of the project? Here, take into consideration the level of difficulty of the project. For example if the project was very successful but too easy then <i>drop</i> some marks. If the project was not successful at all but very difficult then <i>give</i> some marks. <i>If uncertain give ≈ 8 marks.</i>		score on a scale from 0 to 10	

D - SUPERVISOR'S ASSESSMENT	[25 marks]		
What is your overall opinion of the student with respect to the project?		score on a scale from 0 to 15	
During the semester, did the student attend your meetings and take your advice according to your expectations?		score on a scale from 0 to 10	

E - GPC POSTER ASSESSMENT	[10 marks]	score on a scale from 0 to 10	
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